

Truck ID _____ Plate # _____

DD MM YY

Mileage: START END



Daily Junk Truck Checklist

Instructions and Rules

1. A report must be completed for the truck regardless of the distance to be traveled. If you're pulled over by The Ministry of Transport they will want to see a current checklist.
2. All reports are to be given a signature by the person performing the inspection.
3. A report is good for 24 hours. Any number of drivers may operate the truck with a valid report.
4. A person other than the driver may conduct the inspection and complete the report.

This vehicle has been
inspected in accordance
with regulation.

Location

Truck Driver

Inspector

Signature of Inspector

License, Registration & Operations Manuals

- | | |
|---|---|
| ☐ CVSE Paperwork | ☐ Driver's License |
| ☐ Truck Insurance | ☐ Company Truck Operations Manual |
| ☐ Gas Card (If Provided) | ☐ Manufacturer's Truck Operations Manual |

Point of Sale & Admin Materials

- | | | | |
|---------------------------------------|--|--|----------------------------------|
| ☐ Blackberry | ☐ POS Paper Rolls | ☐ Deposit Bags | ☐ Flyers |
| ☐ Quote Book | ☐ Clip Board | ☐ Money Bag | ☐ Magnets |
| ☐ POS Terminal | ☐ Rate Card | ☐ Extra Pens | ☐ Coupons |
| ☐ Map Book | ☐ Calculator | ☐ Stapler/Staples | |

Tools & Supplies

■ Safety Related

- ☐ Work Gloves
- ☐ Safety Glasses
- ☐ First Aid Kit
- ☐ 4 Pylons
- ☐ Masks

■ Small Tools

- ☐ Measuring Tape
- ☐ Wrench
- ☐ Hammer
- ☐ Garbage Bags
- ☐ Screwdriver
- ☐ Multi-tool
- ☐ Wire Cutter
- ☐ Needle Nose Pliers

■ Large Tools

- ☐ Dolly
- ☐ Broom
- ☐ Dust Pan
- ☐ 4 Buckets
- ☐ Sledge Hammer
- ☐ Small Shovel
- ☐ Rake

■ Miscellaneous

- ☐ Boot Covers
- ☐ Extra Clothing
- ☐ Hand Cleaner
- ☐ Windshield Fluid

Truck Defects

Check off any defects

- | | | |
|---|---|---|
| ☐ occupant compartment door fails to open | ☐ steering wheel is insecure, or does not respond normally | ☐ serious noticable damage that may affect vehicle's safety |
| ☐ insecure or improper load covering | ☐ broken spring leaf | ☐ required mirror or glass damaged |
| ☐ absence, failure of required cargo load covering | ☐ suspension fastner is loose, missing, or broken | ☐ defroster fails to provide unobstructed view |
| ☐ driver controls fail to function properly | ☐ loose U bolt | ☐ brake fluid is below minimum level |
| ☐ seat belt is missing or malfunctioning | ☐ flat tire | ☐ parking break is inoperative |
| ☐ absence, failure of required cargo load covering | ☐ tire tread depth is less than wear limit | ☐ brake pedal fade, or insufficient brake pedal reserve |
| ☐ any door fails to close securely | ☐ tire is marked "not for highway use" | ☐ brake fluid reservoir is less than 1/4 full |
| ☐ frame damage, or cargo body damage | ☐ hub oil below minimum level | ☐ required reflector is missing, or partially missing |
| ☐ missing fuel tank cap | ☐ leaking wheel seal | ☐ failure of both rearmost tail lamps |
| ☐ dripping fuel tank | ☐ evidence of imminent wheel, hub or bearing failure | ☐ failure of both rearmost brake lamps |
| ☐ driver controls fail to function properly | ☐ wiper blade is damaged, missing or ineffective | ☐ steering wheel lash exceeds prescribed limit |
| ☐ required mirror, or window glass is cracked | ☐ insecure cargo | ☐ multiple broken spring leaves, or main spring leaf |
| ☐ control or system failure | ☐ dangerous goods requirements not met | ☐ spring leaf is in contact with other vehicle component |
| ☐ vehicle has no operative horn | ☐ seat is damaged or fails to remain set | ☐ damaged tread, or sidewall on tire |
| ☐ brake boost or power assist is not operative | ☐ emergency equipment is missing, or damaged | ☐ tire leaking |
| ☐ brake fluid leak | ☐ any door fails to close securely | ☐ tire is in contact with another tire, or another vehicle component |
| ☐ activated warning device | ☐ Exhaust leak | ☐ tire has exposed cords in the tread or outer sidewall |
| ☐ required lamp does not function as intended | ☐ exhaust leak, gas enters occupant compartment | ☐ wheel has loose, missing or ineffective fastner |
| ☐ failure of both low beam headlights | ☐ insecure cargo | ☐ damaged, cracked, or broken wheel, rim or attaching part |
| ☐ failure of rearmost turn-indicator lamp | ☐ visibly shifted, cracked, collapsing or sagging frame member | ☐ control or system malfunction |
| | ☐ insecure fuel tank | ☐ wiper or washer fails to clear driver's field of vision |

Notes

Time _____ Jurisdiction _____

Truck Inspection

Initial Walk-Around Inspection

Before entering the truck check all of the following to make sure they are in good working order. Watch for fluid leaks and tire air pressure.

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| ☐ Windows | ☐ Back Door Latch | ☐ Ramp |
| ☐ Mirrors | ☐ Tarping System | ☐ Toolbox |
| ☐ Lights & Signals | ☐ Tires | ☐ Exhaust |
| ☐ Reflectors | ☐ Wheel Nuts | |

Starting The Truck

DO NOT drive the truck until the engine has a sufficient amount of time to lubricate regardless of the time of year. Allow **no less than 2 minutes** for the truck to warm up.

Check that all warning lights work. Ensure "BRAKE" warning light stays on when parking brake is applied. Check all gages and indicator lights; adjust your seat to proper driving position; be sure the steering column is in the locked position; check and adjust all mirrors.

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| ☐ Warning Lights | ☐ Break Light Warning |
| ☐ Indicator Lights | ☐ Fuel Gage |
| ☐ Locked Steering Columns | ☐ Check/Adjust Mirrors |

Final Walk-Around: Set Parking Brake

Check that parking brake is operational; look for leaks with engine running; check all lights, make sure emergency equipment is complete; make sure everything is properly stored; check under and behind the truck before backing up.

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| ☐ Parking Brake | ☐ Leaks |
| ☐ Doors Closed | ☐ Lights |
| ☐ Emergency Equipment | |

Report Missing Equipment/Damage



"Defects" are in plain text -- "Major defects" are in bold text on grey background and include the letter "(M)"

1. Air Break System	
1.1 audible air leak	
1.2 slow air pressure build-up rate	
1.3 (M) pushrod stroke of any brake exceeds the adjustment limit	
1.4 (M) air loss rate exceeds prescribed limit	
1.5 (M) inoperative towing vehicle (tractor) protection system	
1.6 (M) low air warning system fails or systme is activated	
1.7 (M) inoperative service, parking or emergency brake	
2. Cab	
2.1 occupant compartment door fails to open.	
2.2 (M) any door fails to close securely.	
3. Cargo Securement	
3.1 insecure or improper load covering.	
3.2 (M) insecure cargo	
3.3 (M) absence, failure, malfunction or deterioration of required cargo securement device or load covering	
4. Coupling Devices	
4.1 coupler or mounting has loose or missing fastener	
4.2 (M) coupler is insecure or movement exceeds prescribed limit	
4.3 (M) coupling or locking mechanism is damaged or fails to lock	
4.4 (M) defective, incorrect or missing safety chain or cable	
5. Dangerous Goods	
(a) dangerous goods requirements no met	
6. Driver Controls	
6.1 accelerator pedal, clutch, guages, audible and visual indicators or instruments fail to function properly.	
6.2 (M) accelerator sticking or engine fails to return to idle	
7. Driver Seat	
7.1 seat is damaged or fails to remain in set position	
7.2 (M) seatbelt or tether belt is insecure, missing or malfunctions.	
8. Electric Brake System	
8.1 loose or insecure wiring or electrical connection	
8.2 (M) inoperative breakaway device	
8.3 (M) inoperative brake	
9. Emergency Equipment & Safety Devices	
9.1 emergency equipment is missing, damaged, or defective.	
10. Exhaust System	
10.1 exhaust leak	
10.2 (M) leak that causes exhaust gas to enter the occupant compartment	

11. Frame and Cargo Body	
11.1 damaged frame or cargo body	
11.2 (M) visibly shifted, cracked, collapsing or sagging frame member bracket.	
12. Fuel System	
12.1 missing fuel tank cap	
12.2 (M) insecure fuel tank	
12.3 (M) dripping fuel tank	
13. General	
13.1 (M) serious damage or deterioration that is noticeable and may affect the vehicle's safe operation	
14. Glass and Mirrors	
14.1 required mirror or window glass fails to provide the required view to the driver as a result of being cracked, broken, damaged, missing or maladjusted.	
14.2 required mirror or glass has broken or damaged attachments onto vehicle body	
14.3 (M) driver's view of the road is obstructed in the area swept by the windshield wipers	
15. Heater / Defroster	
15.1 control or system failure	
15.2 (M) defroster fails to provide unobstructed view through the windshield	
16. Horn	
16.1 vehicle has no operative horn	
17. Hydraulic Brake System	
17.1 brake fluid level is below indicated minimum level	
17.2 (M) parking brake is inoperative	
17.3 (M) brake boost or power assist is no operative	
17.4 (M) brake fluid leak	
17.5 (M) brake pedal fade or insufficient brake pedal reserve	
17.6 (M) activated (other than ABS) warning device	
17.7 (M) brake fluid reservoir is less than 1/4 full	
18. Lamps and Reflectors	
18.1 required lamp does no function as intended	
(b) required reflector is missing or partially missing	
When use of lamps is required:	
18.2 (M) failure of both low-beam headlights	
18.3 (M) failure of both rearmost tail lamps	
At all times:	
18.4 (M) failure of a rearmost turn-indicator lamp	
18.5 (M) failure of both rearmost brake lamps	
19. Steering	
19.1 steering wheel is insecure, or does not respond normally	
19.2 (M) steering wheel is insecure, or does no respond normally	
19.3 (M) steering wheel lash (free-play) exceeds prescribed limit	

20. Suspension System	
20.1 air leak in air suspension system	
20.2 a broken spring leaf	
20.3 suspension fastener is loose, missing or broken	
20.4 (M) damaged or deflated air bag	
20.5 (M) cracked or broken main spring leaf or more than one broken spring leaf	
20.6 (M) part of spring leaf suspension is missing, shifted out of place or is in contact with another vehicle component	
20.7 (M) loose U-bolt	
21. Tires	
21.1 damaged tread or sidewall of tire	
21.2 tire leaking	
21.3 (M) flat tire	
21.4 (M) fire tread depth is less than wear limit	
21.5 (M) tire is in contact with another tire or any vehicle component other than mud-flap	
21.6 (M) tire is marked "Not for highway use."	
21.7 (M) tire has exposed cords in the tread or outer sidewall area	
22. Wheels, Hubs and Fasteners	
22.1 hub oil below minimum level (when fitted with sight glass)	
22.2 leaking wheel seal	
22.3 (M) wheel has loose, missing or ineffective fastener	
22.4 (M) damaged, cracked or broken wheel, rim or attaching part	
22.5 (M) evidence of imminent wheel, hub or bearing failure	
23. Windshield Wiper/Washer	
23.1 control or system malfunction	
23.2 wiper blade is damaged, missing or fails to adequately clear driver's field of vision	
When use of wipers or washer is required:	
23.3 (M) wiper or washer fails to adequately clear driver's field of vision in area swept by driver's side wiper	

